

**BOARD OF FIRE COMMISSIONERS
Montgomery Township Fire District 2
PO Box 264
Blawenburg, New Jersey 08504**

MINUTES OF NOVEMBER 14, 2019

CALL TO ORDER

The regularly scheduled meeting of the Board was called to order by Chairman Sudol at 7:30 p.m. following proof of publication under the Open Public Meetings Law (Annual meeting notice published in the Courier News (official newspaper of the district) and provided to two other newspapers, filed with the municipal clerk, posted at the Montgomery Township Municipal Building, Board offices and fire district web site, and provided to any person requesting same prior to the meeting.

ROLL CALL

Present: Commissioners B. Bonder, L. Laughlin, M. Ruppert, A. Sartorio and J. Sudol. Also present Chief Gurzo, Dpty. Chief Bolen, Lt. B. Gurzo, Engineer J. Kabis), QPA W. Newberry and Attorney E. Perkins.

APPROVAL OF MINUTES

The minutes of the October 10, 2019 meeting were presented for approval. Corrections were noted changing the Operating Requisitions total to \$2,168.25 from \$2,032.94; amending Capital Requisitions to \$6,705.00 from \$6,700.00; deleting the reference to "Minotor" and replacing with "Unication".

Motion to approve the minutes of the October 10, 2019 meeting as revised.

Motion by L. Laughlin; 2nd by J. Sudol. Motion passed without objection.

PUBLIC COMMENT - None

MEETINGS

Emergency Services – No meeting held.

Fire Prevention – No meeting held.

CHIEFS REPORT

Chief Gurzo reported that there were 27 calls in the month of October. An Active Shooter awareness class was held for both Station 45 and 46 bringing all attendees up to the "awareness" level. The group is looking into the purchase of appropriate gear for responders. The construction of the new E108 should be underway at the

Pierce plant. Pictures should be available next month and the final inspection may be scheduled as early as February. The R46 overhaul has been delayed for few more weeks. It is anticipated that the apparatus will be out of service for about 45 days for the overhaul. It was noted that the unit should be back in service prior to the delivery of the new E108. Mandatory CPR certification and re-certification for all members will take place in early December. The Chief noted participation in the Trunk or Treat event and an increasing amount of social media engagement. He indicated that he had met with some trustees from Station 45 to explain membership/recruitment efforts being undertaken at Station 46.

One firefighter was injured in a drill. Appropriate forms have been filed.

ENGINEERS REPORT

J. Kabis reported that the damaged tire on E108 has been replaced. Listed repairs on T46 were completed along with the PM. The radiator on the Deputy Chief's vehicle was replaced. New issues include a problem with the T46 discharge valve. The cost of the repair is about \$1,800.00 and will hopefully be completed at the station by F&SS. E107 has a leaking butterfly valve. The tire chains will not activate on R46.

After extensive discussion it was agreed that \$10,000 will be included in the 2020 budget to address the repair the generator on T46.

Approval was given for the following: pump to tower discharge on T46 \$1,800; Emergency repairs to E107 leaking power steering line \$453.66; leaking deck gun \$469.00; E108 replacement of 1 tire \$644.89, replace discharge sensor and generator fluid sensor; R46 master intake repair and on-spot chain solenoid \$1,450.00; repairs to various apparatus \$5,949.50 as set forth in November 6th 4 Lanes quote. Total of approved items charged to Repairs and Maintenance \$7,749.50.

Approval given for inspection and repair to Opticomms \$3,250.00; Hurst tool service \$2,242.00. Total of approved items charged to Operations Other \$5,492.00.

REQUISITIONS

Approval for Requisitions: 4 6-ft steel NY Hooks \$122.50; Elide Fire Ball kit \$540.00; truck stickers(7) \$402.50; smooth bore nozzles (4) \$1,100.00; nozzle tips (4) \$280.00; heavy duty retractable lanyards (4) \$240.00 (charged to grant); officer radio strap (1) \$30.00; officer radio holder (1) \$30.00; officer radio stabilizer (1) \$5.00; sledge hammer for T46 \$40.00; Haligens to replace pinned Haligens (2) \$430.00; high visibility parkas (3) (charged to grant)0\$897.00; safety vests (24) \$627.40 (charged to grant); turnout gear (4 sets) \$12,041.56; V-Watch personal voltage detector(1) \$390.99; V-Watch package (1) \$1,172.97; fire police reflective

badges \$704.00; 10 pager chargers \$790.00. Total of approved requisition items charged to Supplies \$20, 211.42.

Approval of training incentive cards \$800.00; charged to training.

Approval of new tires for R46 in the amount of \$4,216; charged to capital.

Motion to approve November requisitions, repairs, training items in the amount of \$37,270.47 and capital items in the amount of \$4,216.00 as set forth above.

Motion Bonder; 2nd Ruppert. Passed without objection

TREASURER'S REPORT

Bills

A copy of the Treasurer's Report was made available to each commissioner with a list and description of the bills to be paid. Allocations as follows: Administrative \$37.27; Apparatus Housing \$16,000.00; General Operations \$8,372.59; Montgomery EMS \$3,702.76; Supplies \$11,843.63; Training/Fire Prevention \$1,464.84.

Additional detail on bills is set forth in the Treasurer's report. Total invoices for the month of November \$51,941.45.

Motion to accept the Treasurer's Report and to approve payment of the bills as presented.

Resolution 2019-32 Payment of Bills

The Chief Financial Officer having certified there are sufficient unencumbered funds from the 2019 operating budget to pay the bills as presented, and having designated the accounts to which each should be charged, approval of and authorization to pay bills in the total amount of \$49,594.50 from operations and \$183.90 from capital.

Motion Commissioner Bonder, second Laughlin. Unanimous vote of approval.

NEW BUSINESS

Chairman Sudol noted that the new absentee ballot process has been invalidated. The prior practice will likely be in place for the 2020 election unless there is immediate action by the state.

Chairman Sudol informed the Board that District 1 will likely include funding for some part-time firefighters in their 2020 budget. He noted that give the strong membership and response in this district no similar action will be required.

Chief Gurzo noted that a number of Opticom units need to be serviced or repaired.

OLD BUSINESS

E108 Replacement: Chief Gurzo reported that he has received and reviewed the pump panel drawings. He will provide an update on the anticipated delivery date at the November meeting.

MEMS Agreement – Follow up required to determine if the squad has executed the agreement.

Snow Removal- Contract has been signed.

SFS Grant- The grant monies have been received from the township.

Insurance Review – No report.

Opticom Installation – No new action.

BOFC Documentation Review – On-going.

Boiler Inspection – No report

2018 Audit Status – Completed and filed.

LOSAP – Commissioner Sartorio has assumed responsibility for annual review.

Rescue 46 Overhaul – A determination has been made that the front bumper cannot be modified to accommodate the rescue tool. F&SS has been asked to provide alternative solutions. New lights specifications have been prepared and will now go out for quotes. The Chief will determine when the lights can be installed. It was noted that as the tires have to be replaced, replacement should take place before winter to improve traction on the apparatus.

Expired Turnout Gear- Attorney Perkins reviewing legal disposition alternatives.

2020 Budget – Chairman Sudol noted that the 2020 budget will be discussed at the work session scheduled for Thursday, November 21st. He encouraged all present to review open items prior to that date to facilitate the preparation of the budget.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 9:30 p.m. The next regularly scheduled meeting will be held on December 12, 2019. *Motion by Bonder, 2nd by Sudol. Motion passed without objection.*

