

BOARD OF FIRE COMMISSIONERS
Montgomery Township Fire District 2
PO Box 264
Blawenburg, New Jersey 08504

MINUTES OF OCTOBER 10, 2019

CALL TO ORDER

The regularly scheduled meeting of the Board was called to order by Chairman Sudol at 7:30 p.m. following proof of publication under the Open Public Meetings Law (Annual meeting notice published in the Courier News (official newspaper of the district) and provided to two other newspapers, filed with the municipal clerk, posted at the Montgomery Township Municipal Building, Board offices and fire district web site, and provided to any person requesting same prior to the meeting.

ROLL CALL

Present: Commissioners B. Bonder, L. Laughlin, A. Sartorio and J. Sudol.
Commissioner absent: M. Ruppert. Also present Chief Gurzo, President A. Verducci; Lt. Byron Gurzo, Nelson Garrymore (subbing for Engineer Kabis), QPA W. Newberry, G. Keller Jr. (LOSAP) and Attorney E. Perkins.

APPROVAL OF MINUTES

The minutes of the September 12, 2019 meeting were presented for approval.
Motion to approve the minutes of the September 12, 2019 meeting as presented.
Motion by B. Bonder; 2nd by J. Sudol. Motion passed without objection.

PUBLIC COMMENT - None

MEETINGS

Emergency Services – No meeting held.

Fire Prevention – No meeting held.

CHIEFS REPORT

Chief Gurzo reported that there were 41 calls in the month of September. Tower 46 is out of service for preventive maintenance and repairs. R46 will be scheduled for refurbishment when Tower 46 returns. The Chief and officers have selected the UHF Unication 3 pagers over the VHF alternative. The number of members responding to emergency calls remains exceptionally high. Members have or will participate in a number of recreational activities including the Tunnel to Tower run, the

Montgomery Fun Fest and a softball game against Station 45. An Active Shooter awareness class will be held for both Station 45 and 46 later this month.

One firefighter was injured in a drill. Appropriate forms have been filed.

ENGINEERS REPORT

An itemized report on all immediate and anticipated repairs was presented. Two immediate repairs, MIV valve on R46 not closing and the self-opening pump to tower discharge on T46 have been scheduled. The fluid leak on the outrigger on T46 will be evaluated during the current PM. During the PM on E107 it was noted that the brakes pads have less than 500 miles on them and will need to be replaced by the end of the year. Preventive maintenance has been scheduled on E46-8 and R46. The Chair reviewed and emphasized the need to follow the requirements of Resolution 2019-23 regarding emergency repairs and service.

Requisitions: I-pad for T46 \$559.00; Home Depot Tools \$971.97; Jegs Floor Jack \$330.98; five Decon brushes \$50.00; 5 Decon buckets \$135.31; webbing \$120.99; Total Operating requisitions \$2168.25; Capital requisitions: ten Unication G3 pagers \$6,705.00;

REQUISITIONS

Motion to approve October Requisitions in the amount of \$8,828.25 as requested by the Chief and Engineer as set forth in their respective reports.

Motion Bonder; 2nd Ruppert. Passed without objection

TREASURER'S REPORT

Bills

A copy of the Treasurer's Report was made available to each commissioner with a list and description of the bills to be paid. Allocations as follows: Administrative \$5,025.00; Apparatus Housing \$16,000.00; General Operations \$12,930.80; Insurance \$9,143.00; Supplies \$5,016.70; Training/Fire Prevention \$1,479.00; Supplies \$5,016.70. Additional detail on bills is set forth in the Treasurer's report. Total invoices for the month of October \$49,594.50.

Motion to accept the Treasurer's Report and to approve payment of the bills as presented.

Resolution 2019-32 Payment of Bills

The Chief Financial Officer having certified there are sufficient unencumbered funds from the 2019 operating budget to pay the bills as presented, and having designated

the accounts to which each should be charged, approval of and authorization to pay bills in the total amount of \$49,594.50 from operations and \$183.90 from capital. Motion Commissioner Bonder, second Laughlin. Unanimous vote of approval.

NEW BUSINESS

Expired turnout gear: Commissioner Bonder reported that he had inventoried a number of sets of turnout gear that have exceeded the ten-year NFPA certification. He moved a resolution declaring said gear surplus to be disposed of according to law; Resolution seconded by Sartorio and passed unanimously.

The Chair indicated that he is still looking for a commissioner to volunteer to coordinate the annual election in February 2020.

Chairman Sudol again reminded the Chief and officer to identify unusual expenses for 2020 and to present 2019 requisitions to the BOFC as soon as possible, but no later than the November meeting. The first review of the 2020 budget will take place at that meeting.

OLD BUSINESS

E108 Replacement: Chief Gurzo reported that he has received and reviewed the pump panel drawings. He will provide an update on the anticipated delivery date at the November meeting.

Snow Removal: Commissioner Bonder reported that he has secured an agreement for snow removal this season with the same provider at a small increase. Invoices will now be billed directly to the BOFC. Motion to approve the agreement by Bonder; second by Sudol; resolution passed unanimously.

SFS Grant: The grant monies have not yet been received from the township. The Chief will have recommendations for items to be purchased next month.

Insurance Review – No report.

Opticom Installation – No new action.

BOFC Documentation Review – On-going.

Boiler Inspection – G. Keller Jr. reported that he has been unable to locate the State required documentation on the existing unit. The Trustees will discuss the cost of a new unit at their next meeting.

2018 Audit Status – The BOFC and LOSAP audits were distributed to all members. Commissioner Sartorio moved a resolution accepting both audits; second by Laughlin. Resolution unanimously approved.

LOSAP – Chairman Sudol reported that two former members have surrendered their contributions but at this time AIG/Valic has no record of one of the two and disagrees with the amount of the second. The LOSAP records need to be reviewed, as there are potentially 15-20 additional accounts to be surrendered in February of 2020. Former Commissioner Martin was the authorized liaison with AIG/Valic. Commissioner Sartorio will now take that position. G. Keller Jr. reported that as of this time 39 members have met the requirements for LOSAP this year requiring an allocation of \$59,302.30. The budget contains \$55,000 for this purpose. The remaining funds will come from unexpended prior year LOSAP allocations. All surrendered LOSAP contributions are required to be deposited in the LOSAP account.

Rescue 46 Overhaul –Still reviewing options; no action at this time.

Resolution to recess to Executive Session: Chairman Sudol moved to recess the meeting for an Executive Session for the purpose of discussing personnel items and consulting with counsel. A synopsis of executive session topics will be released at appropriate times. Resolution seconded by Commissioner Sartorio and passed unanimously.

ADJOURNMENT

The Board reconvened at 10:00. There being no further business to come before the Board, the meeting adjourned at 10:00 p.m. The next regularly scheduled meeting will be held on November 14, 2019.

Motion by Bonder, 2nd by Sudol. Motion passed without objection.