

**BOARD OF FIRE COMMISSIONERS
Montgomery Township Fire District 2
PO Box 264
Blawenburg, New Jersey 08504**

MINUTES OF AUGUST 8, 2019

CALL TO ORDER

The regularly scheduled meeting of the Board was called to order by Chairman Sudol at 7:30 p.m. following proof of publication under the Open Public Meetings Law (Annual meeting notice published in the Courier News (official newspaper of the district) and provided to two other newspapers, filed with the municipal clerk, posted at the Montgomery Township Municipal Building, Board offices and fire district web site, and provided to any person requesting same prior to the meeting.

ROLL CALL

Present: Commissioners B. Bonder, M. Ruppert and J. Sudol. Absent: L. Laughlin and A. Sartorio. Also present Deputy Chief Bolen, Engineer Kabis, QPA W. Newberry and Attorney E. Perkins.

APPROVAL OF MINUTES

The minutes of the July 11, 2019 meeting were presented for approval.
Motion to approve the minutes of the July 11, 2019 meeting as presented.
Motion by B. Bonder; 2nd by M. Ruppert. Motion passed without objection.

PUBLIC COMMENT - None

MEETINGS

Emergency Services – No meeting held.

Fire Prevention – No meeting held.

CHIEFS REPORT

There were 33 calls in the month of July. The officers' new portable radios are now in service. Drills for the month of August will include an impalement class, and two tanker drills. Several different hose products were demonstrated. The Chief will make a recommendation for new hose at a future meeting. Three sets of collapsible traffic cones, flashlights and flare containers have been issued to the fire police. The new disposable CO2 meters are now in use.

One member was struck in the face and injured during a demonstration of possible new hose products. He was examined and released at the hospital. All workers compensation forms have been completed and filed.

Work continues on the active shooter task force. At least 18 members of Station 46 have volunteered. A physical fitness test will be scheduled this month. All volunteers will then be required to take two specialized training classes. SOG's are being developed for the task force.

Requisitions: The Chief requested the purchase of 2 Rescue Litter harnesses (\$281.76), a stainless, tapered rescue litter (\$928.13), a rope rescue truck cache kit (\$2,226.88), 9 Fire police jackets (\$3,141.00) and 45 XTS2500 radio batteries (\$3,645.00).

ENGINEERS REPORT

A number of repairs were completed on T46 by F&SS including the waterway relief valve, replacement of the aerial basket king pin and bearings, repair of the jacks down indicator switches, replacement of the basket flow meter replacement of the waterway drain linkage and replacement of the pump MDG. The exhaust hanger will be replaced this week.

The Board reviewed a list of proposed repairs on T46. W. Newberry indicated that F&SS provided the only response to the RFQ. The total price for the five most urgent repairs was \$11,720. Two additional items could require troubleshooting and could only be quoted on a time and materials basis. After discussion it was agreed to proceed with the fixed price repairs and defer the T&M items until late fall.

Two responses were received RFQ's for apparatus preventative maintenance. After review the Board elected to award contracts to Four Lanes for PM on E 107, E108, R46 and B46 in the amount of \$9185.00. The PM contract for T46 will be awarded to F&SS in the amount of \$4,995.00. The PM contract for U46 will be awarded to Harlingen Garage.

REQUISITIONS

Motion to approve August Requisitions in the amount of \$36,266.17 as requested by the Chief and Engineer as set forth in their respective reports.

Motion Bonder; 2nd Ruppert. Passed without objection

TREASURER'S REPORT

Bills

A copy of the Treasurer's Report was made available to each commissioner with a list and description of the bills to be paid.

Motion to accept the Treasurer's Report and to approve payment of the bills as presented.

Resolution 2019-32 Payment of Bills

The Chief Financial Officer having certified there are sufficient unencumbered funds from the 2019 operating budget to pay the bills as presented, and having designated the accounts to which each should be charged, approval of and authorization to pay bills in the total amount of \$43,748.16.

Motion Commissioner Bonder, second Ruppert. Unanimous vote of approval.

OLD BUSINESS

E108 Replacement: The Pierce prebuild visit went well and involved two fifteen hour days. The committee is very satisfied with the quality of the planning thus far. A complete list of the agreed upon modifications is being prepared at the factory for confirmation.

Grant: Commissioner Bonder reported that SFS grant should have been received from the township. Attorney Perkins will follow up with the township to secure the funds.

Utility 46 Inspection: Commissioner Bonder reported that U46 has been inspected and that the DMV registration for U46 and E108 have been renewed. Commissioner Bonder has been given a list of all apparatus registrations and will monitor same for renewals.

Insurance Review – Chairman Sudol requested that the matter be held until the September meeting so that Commissioner Sartorio could be present. W. Newberry indicated that an Organized Team Sports rider has been received and made a part of the coverages.

Opticom Installation – No new action.

BOFC Documentation Review – Commissioners Bonder and Ruppert are continuing to review and organize the Board insurance policies, audits and other records.

Boiler Inspection – No action.

2018 Audit Status – QPA Newberry reported that the auditor continues to work preparing the document.

MEMS Agreement - Chairman Sudol reported that he had signed the agreement with the automatic renewal clause and would give it to President Verducci for his signature and the signature of the squad representative. The term of the agreement will now run from July 1st to June 30th. The BOFC will schedule review annually at the May meeting so that notice of any proposed changes can be provided at least a month prior to the annual renewal.

LOSAP – G. Keller will review records to determine any dormant accounts.

Rescue 46 Overhaul –W. Newberry reported that the responses to the RFQ came in higher than expected. The RFQ will be reissued with requests for separate responses for fabrication and lights. Responses will be presented to the BOFC at the September meeting. It was noted that the work needs to be scheduled quickly so that the apparatus is back in service in time for the transition of E108.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 8:45 p.m. The next regularly scheduled meeting will be held on September 12, 2019. *Motion by Bonder, 2nd by Sudol. Motion passed without objection.*