

**BOARD OF FIRE COMMISSIONERS  
Montgomery Township Fire District 2  
PO Box 264  
Blawenburg, New Jersey 08504**

MINUTES OF MAY 9, 2019

**CALL TO ORDER**

The regularly scheduled meeting of the Board was called to order by Chairman Sudol at 7:30 p.m. following proof of publication under the Open Public Meetings Law (Annual meeting notice published in the Courier News (official newspaper of the district) and provided to two other newspapers, filed with the municipal clerk, posted at the Montgomery Township Municipal Building, Board offices and fire district web site, and provided to any person requesting same prior to the meeting.

**ROLL CALL**

Present: Commissioners B. Bonder, M. Ruppert, A. Sartorio, L. Laughlin and J. Sudol. .  
Also present Chief Gurzo, Deputy Chief Bolen, Engineer Kabis, W. Newberry and Attorney Perkins.

**APPROVAL OF MINUTES**

The minutes of the April 11, 2019 meeting were presented for approval.  
*Motion to approve the minutes of the April 11, 2019 meeting as presented.  
Motion by A. Sartorio; 2<sup>nd</sup> by M. Ruppert. Motion passed without objection.*

**PUBLIC COMMENT** - None

**MEETINGS**

Emergency Services – No report given.

Fire Prevention – No report given.

**ENGINEERS REPORT**

Report distributed and on file. No new repair items are noted.

An extended discussion/review took place regarding the status of Tower 46 repair items. The tower will be picked up on June 10<sup>th</sup> and be out of service until the repair items approved at the April meeting are completed. It was noted that the tower had never had a ten year overhaul and the present repairs might have been identified had such an overhaul occurred. It was determined that the remaining “priority” repairs should cost no more than \$15,000. They will be scheduled for a single date

before the fall at the same time the apparatus is out for preventive maintenance to limit the time the apparatus is out of service. Commissioner Ruppert will work with the Engineer and the Chief to facilitate this process.

### **CHIEFS REPORT**

Station 46 responded to 30 calls in the month of April. There is no update on the Active Shooter discussion. There are now nine active fire police officers and several new junior members. Station 46 will now lead and coordinate the countywide tanker task force.

Pager Update – No update

New Radios – Order has been placed but units have not been delivered.

Training – May session scheduled with the N.J. Forest Fire Service.

Equipment/Supplies – Approval requested for the purchase of one new pair of fire boots (\$412.40), fire police coats (\$372.43) and for the annual testing of fire hose, pumps and ladders (\$6,700).

### **REQUISITIONS**

*Motion to approve Requisitions requested by the Chief and Engineer as set forth in their respective reports.*

*Motion Sudol; 2<sup>nd</sup> Sartorio. Passed without objection*

### **TREASURER'S REPORT**

#### **Bills**

A copy of the Treasurer's Report was made available to each commissioner with a list and description of the bills to be paid.

*Motion to accept the Treasurer's Report and to approve payment of the bills as presented. Motion by A. Sartorio, 2<sup>nd</sup> by M. Ruppert. Passed without objection.*

#### **Resolution 2019-27 Payment of Bills**

*The Chief Financial Officer having certified there are sufficient encumbered funds from the 2018 capital and operating budges and unencumbered funds in the 2019 budget to pay the bills as presented, and having designated the accounts to which each should be charged, approval of and authorization to pay bills in the total amount of \$39,679.25 (\$35,179.25 from the 2019 budget and \$4,500 from the 2018 budget.)*

*Motion Chairman Sudol, second A. Sartorio. Unanimous vote of approval.*

### **Encumbrances (2018)**

All outstanding encumbrances were reviewed. It was agreed to extend the date to close encumbrances until the June meeting to permit the Chief Gurzo complete the I pad purchases and any other final items.

### **NEW BUSINESS**

Insurance Review – The session with Nottingham representative has been rescheduled for July 11<sup>th</sup>.

Engine 108 Sale – M. Ruppert reported on his research on comparable values. Reviewing GovDeals and Fire Trader websites he was unable to find any listing that could equal the trade-in offer the board has received. He recommended that the board proceed to accept the trade in offer.

### **OLD BUSINESS**

Opticom Installation – Specs were forwarded to the township. No additional action at this time.

Financial Disclosure – The forms were completed and filed by all commissioners prior to April 30, 2019.

Boiler Inspection – One additional manufacturers plate has been located. G. Keller to attempt to find the one plate for the pad boiler that is missing.

ISO Training – No discussion.

Village Shoppes Waiver/Insurance Cert – Training is complete and Commissioner Sartorio notified insurance carrier to terminate coverage.

Fitness Room, Fitness Stations and Softball Waivers- A. Verducci will have waivers executed later this month when all members have returned from college.

2018 Audit Status – Audit papers have been delivered to the auditor; awaiting draft document. No response from the workers compensation carrier regarding the premium audit.

Capital Fund Transfer – Chairman Sudol hand delivered the \$300,000 transfer from 2018 funds to the capital account. Awaiting confirming bank statement.

Banking Interest Rate Review – Chairman Sudol reported on his research on interest rates of existing financial institutions. He was successful in obtaining better rates on operating accounts. A decision on capital fund rates was deferred.

Command Vehicle – Lettering invoice received and on list of payments.

MEMS Agreement -Language to provide for the automatic renewal of the agreement on an annual basis has been added. President Verducci will submit the agreement to MEMS for approval and signature.

New Bank Signature Cards – Circulated for signature.

LOSAP – Chairman Sudol will notify Valic of the two surrendered accounts. G. Keller will determine if there are any additional inactive and unvested account holders which will then be notified their account may be surrendered if they do not take action.

Checkbook Security – A. Sartorio purchased a small vault that will be installed in the office to hold the checkbooks.

Rescue 46 Overhaul – Captain Verducci will lead the effort to determine the specifications for the overhaul. He will work with W. Newberry.

Engine 108 Replacement – Chairman Sudol reviewed the status of outstanding items. It was agreed that a \$100 per day late delivery penalty will be inserted in the agreement; the vendor will extend the delivery date by one month as a consequence. This still provides a 30 day buffer before the Engine 108 would be removed from service. It was noted that the truck as a one year warranty after which individual component warranties apply for varying terms. All warranties are detailed in the bid book. Fire and Safety will be directly responsible for all warranty work notwithstanding the component manufacturer.

No objections have been received in response to the published notice of intention to award.

A subcommittee of Sudol, Ruppert, Gurzo, Newberry and Perkins will resolve any outstanding issues.

### **RESOLUTION 2019-28 Purchase of Fire Apparatus**

*Motion to approve a purchase contract for a 2019 Pierce Pumper and to trade in E108 pursuant to the terms of HGAC proposal FA12-17. Said contract shall be in the amount of \$642,219.23 which amount is net of a credit of \$40,000 for the trade in of E108; a credit of \$15, 268.73 for the down payment and \$2,000 for vendor payment of the HGAC fee. A motion to adopt the resolution was made by Chairman Sudol, second by Commissioner. Sartorio. Unanimous vote of approval.*

### **ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 9:30 p.m. The next regularly scheduled meeting will be held on June 13, 2019.

*Motion by Sartorio, 2<sup>nd</sup> by Sudol. Motion passed without objection.*

