

**BOARD OF FIRE COMMISSIONERS
Montgomery Township Fire District 2
PO Box 264
Blawenburg, New Jersey 08504**

MINUTES OF JULY 13th, 2023

CALL TO ORDER

The regularly scheduled meeting of the Board was called to order by Chairman Mozumdar at 7:30 p.m. following proof of publication under the Open Public Meetings Law Annual meeting notice published in the Courier News official newspaper of the district and provided to two other newspapers, filed with the municipal clerk, posted at the Montgomery Township Municipal Building, Board offices and fire district web site, and provided to any person requesting same prior to the meeting.

Roll Call

Present: Commissioners Andy Mozumdar, Rich Hopkins, Stephen Morrison and Michael Ruppert. Gerry Hogan joined at 7:38.

Also present: Chief Adam Verducci, Deputy Chief Kyle Rendell, Engineer Justin Kabis, QPA Bill Newberry.

Approval of Minutes

On the motion of Commissioner Hopkins, seconded by Commissioner Ruppert, the minutes of the meeting of June 8th, 2023, were unanimously approved.

Public Comment - None

Meetings

Emergency Services – No meeting held.

Fire Prevention – No meeting held.

Rescue Task Force- No meeting held.

Chiefs Report

Chief Verducci reported that there were 32 calls in the month of June. Chief highlighted several notable calls in the month of June including several standby assignments. The most notable was a 10-hour assignment in South Rover.

ENGINEER'S REPORT

Rescue 46 was repaired by 4Lanes last week. Costs were undetermined.

Annual Testing and Inspections: The Hurst annual PM and test is scheduled for an expected cost of \$3367.90. Commissioner Ruppert made a motion to approve, and this was seconded by Commissioner Morrison and approved unanimously.

The Engineer's written report to the BOFC provided detail on other pending repairs on apparatus R46, E 46-7 and T46. Repairs are delayed due to the inability of the vendor to obtain parts. The apparatus remain in service as the repairs do not interfere with the firefighting capability of the apparatus.

TREASURER'S REPORT

Mr. Newberry noted that due to an audit of the workmen's comp account an additional expense of \$5,034.88 was incurred.

Bills

A copy of the Treasurer's Report was made available to each commissioner with a list and description of the bills to be paid. Additional detail is included in the Treasurer's report. The report was accepted as presented.

Administration:

Office Expense: \$1524.42

Insurance: \$5034.88

Total Cost of Administration: \$6,559.30

Cost of Operations:

Apparatus Housing: \$16,000.00; Gen. Operations: Repair and Maintenance \$1734.63; Gen. Operations: Medical: \$ 335.00; General Operations Municipal Services: \$5000.00 ; General Operations Other; \$200; Utilities: \$794.49; Training and Fire Prevention: \$6397.85.

Total Cost of Operations: \$30,461.97

Total Cost of Administration and Operations: \$37,021.27

Resolution 2023-17 Payment of Bills

*The Chief Financial Officer having certified there are sufficient unencumbered funds in the 2023 budget to pay the bills as presented and having designated the accounts to which each should be charged, the Board authorizes the Chief Financial Officer to pay the Administration and Operations bills in the total amount of **\$37,021.27**.*

On Motion of Commissioner Rupert, 2nd by Commissioner Hogan the BOFC unanimously approved payment of the bills.

Purchasing

Requisitions:

NEW BUSINESS

OLD BUSINESS

Financial Disclosure Reports – Commissioner Hopkins has still not received the link from the township clerk in order to provide disclosure.

Rocky Hill Report - Deferred until the August meeting.

Tower Replacement – Chief Verducci noted that a response had been received from Seagraves requesting a \$212,334 Material Price Increase and a \$20,000 offer to purchase the current tower with construction on the tower to restart on March 1, 2024. Chief will respond to Seagraves noting that we will not have full authorization from the taxpayers to agree to these terms until Q1, 2024 at the earliest and we therefore cannot currently commit to any contract changes.

Brush Truck Replacement – Mr. Newberry reported that no compliant bids were received for the replacement of the Brush Truck and requested authorization to rebid. There was a motion to approve by Commissioner Rupert and this was seconded by Commissioner Hopkins and unanimously approved by all commissioners.

Deputy Chief Vehicle – The Command cabinet is scheduled for installation in 2-3 weeks as well as graphics. The vehicle is expected to be placed into service by the end of August.

PNC Bank Account – Commissioner Mozumdar obtained signatures from all the commissioners to update the authorized signors at PNC Bank.

Long-Term Financial Plan – Commissioners Hogan and Hopkins will meet in July to commence the 2023 planning.

FEMA – The MUA has not been completed.

Change of Election Date – No action at this time.

Firehouse Generator – Delivery of the transfer switch is anticipated in August with the actual generator to be delivered in December. The solar company has installed a solar isolation switch.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 7:53 p.m. The next regularly scheduled meeting will be held on August 10, 2023.

Motion by Mozumdar, 2nd by Hogan. Motion passed without objection.