

BOARD OF FIRE COMMISSIONERS
Montgomery Township Fire District No. 2
PO Box 264
Blawenburg, New Jersey 08504

MINUTES OF NOVEMBER 6, 2014

CALL TO ORDER

The regularly scheduled meeting of the Board was called to order by Chairman Devin Davis at 7:45 pm, following proof of publication under the Open Public Meetings Law (Annual notice published in the official newspaper of the district and provided to two other newspapers, posted at the Montgomery Township Municipal Building and Board offices).

ROLL CALL

Present: Commissioners D. Davis, L. Laughlin, S. Weingart. Absent: Commissioners C. Lewis, J. Plimpton. Also present: Chief Kabis, Treasurer Adams, Attorney Griswold and L. Franchino.

APPROVAL OF MINUTES

The Board reviewed and discussed the minutes of the October 2, 2014 meeting.

A motion was made to accept the minutes of the October 2, 2014 meeting as presented.

Motion made by Laughlin. 2nd by Weingart. Motion passed without objection.

TREASURER'S REPORT

BILLS

A copy of the Treasurer's Report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient unencumbered funds to pay the bills and designated the account to which each would be charged. One additional bill – reimbursement to Devin Davis for previously approved plaques/awards (\$200.00) - will be added to the bills being paid at this meeting.

The treasurer requested the transfer of \$20,000.00 from the TD Bank equity account to the checking account for the purpose of paying the bills.

The unspent balances on a number of 2014 encumbrances were released back to their respective budget appropriations.

A motion was passed to accept the Treasurer's Report, to approve payment of the bills as presented and supplemented, and to transfer money to the checking account for the purpose of paying the bills.

Motion by Laughlin. 2nd by Davis. Motion passed without objection.

RESOLUTION 2014-42 Payment of Bills and Transfer of Funds.

Approval of payment of the bills in the total amount of \$23,321.26, which amount reflects the addition of reimbursement to Devin Davis in the amount of \$200.00 chargeable to the 2014 General Operating appropriation; and authorization to transfer \$20,000.00 from the TD Bank equity account to the checking account for the purpose of paying the bills.

Resolution Ayes: Davis, Laughlin, Weingart. Nays: None. Absent: Lewis, Plimpton.

3rd Quarter Tax Check – Received from township in the amount of \$209,437.50 and will be deposited in the PNC Bank equity account.

Firefighter Physicals – 25 physicals were done this year.

PUBLIC COMMENT – None.

OLD BUSINESS

Disposition of old 46-107 – The GovDeals.com auction ended with no bids submitted. Chairman Davis said the Somerset County Emergency Services Training Academy will gladly accept a donation of the vehicle for firefighter training purposes, and Chief Kabis will look into the cost of advertising the vehicle in fire trade magazines. Cmsr. Laughlin recommended securing the estimated fair market value of the vehicle from dealers prior to any decision being made.

Human Resources – Discussion will continue.

Banking – Signature cards for the new accounts were distributed. The transfer of funds can take place at any time.

A Motion passed to close the TD Bank accounts and transfer the funds to accounts opened at 1st State Bank and Hopewell Valley Community Banks.

Motion by Laughlin.

2nd by Davis.

Motion passed without objection.

RESOLUTION 2014-43 Authorization to Close Bank Accounts and Transfer Funds.

Approval for the Treasurer and Chief Financial Officer to close all accounts in the name of the Board of Fire Commissioners now at TD Bank and to transfer and/or deposit those funds in such amounts and into such accounts as the Treasurer and Chairman mutually determine advisable at 1st State Bank and Hopewell Valley Community Bank.

Resolution Ayes: Davis, Laughlin, Weingart.

Nays: None.

Absent: Lewis, Plimpton.

MEMS - Competitive quotes for equipment for MEMS use were presented. The lowest quote for an ASUS Q502L laptop computer and accessories was Best Buy (\$1,110.00); for a Zebra ZXP Series 1 ID badge printer and access card was TapeandMedia.com (\$1,266.49); and for 6 Airway-Pro combined airway and rescue bags was Patrollers Supply at \$1,280 83. This purchase was previously approved.

Rescue 46 – The chief will have the vehicle weighed and report back at the next meeting.

Hose Bid – The chief will contact the vendor to determine the cause of delay and an expected delivery date.

CHIEF'S REPORT

The fire company responded to 30 calls during October, 2014, including a kitchen fire, 2 brush fires, 3 down wires, 3 CO incidents (one of which required evacuations from a shopping area).

Activities –

1. Fire Prevention activities at Station 45 and at area schools went well.
2. The Mass Tender Task Force drill that was to be held in Trenton will be rescheduled for this spring.
3. The officers' meeting with Station 47 (MEMS) went well. Similar meetings with Stations 45 and 53 will be held by the end of the year. The goal is to improve coordination among responders at emergency scenes.

New Engine 46-107 – Still working with Absolute Fire to have open items resolved.

Tower 46 – Repair of the headlight issue was reportedly done by Absolute, but no work order or confirmation has been received. The invoice will be held until satisfactory completion is confirmed.

Security Issues – The recent thefts from a number of local companies have largely been resolved. MTVFC2 has instituted station security measures to be maintained while crews are out on call.

Fire Prevention Meeting – 1) The township fire official will look into having the in-ground water tanks marked with fire lanes on the asphalt. 2) Discussion of Carrier Clinic and Pike Run expansions. 3) Discussion of proposed pipeline impact on emergency services. 4) Discussion of meeting schedule and frequency.

Hurst Equipment Service - Annual service done last week. The vendor estimates the old equipment is worth roughly \$500 each.

Annual Service and Tests - Fire extinguisher and aerial testing still need to be done.

Ebola updates are being distributed by both the State and County.

Purchase Requests – The Chief reviewed a list of encumbrances, and items still to be purchased this year.

1. Fifteen (15) Unication pagers (to match existing) from lowest quoting vendor that can supply them (quotes to be presented) at a cost not to exceed \$9,000.00, including shipping.

A Motion passed authorizing the foregoing purchase.

Motion by Laughlin.

2nd by Davis.

Motion passed without objection.

RESOLUTION 2014-44 Authorizing Pager Purchase.

Approval to encumber funds and to purchase fifteen (15 ea.) Unication pagers at a cost not to exceed \$9,000.00, chargeable to the 2014 Supplemental Fire Services Grant (\$1779.50) and the balance to the 2014 Supplies appropriation.

Resolution Ayes: Davis, Laughlin, Weingart.

Nays: None.

Absent: Lewis, Plimpton.

NEW BUSINESS

LOSAP – To date, 37 volunteers have earned awards totaling \$45,843.00. This figure does not include past service credit or COLA increases, if any. The number of participants and total dollar figure may change prior to the close of the LOSAP year on December 31st.

SCBA Update – Our SCBA bottles and air packs are due for replacement per NFPA standards within two years. It may be necessary to hold a special meeting and vote of taxpayers this year if the purchase is to be included as a capital purchase in the 2015 budget.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 9:35 p.m. The next regularly scheduled meeting will be held on December 4, 2014.

Motion by Plimpton.

2nd by Laughlin.

Motion passed without objection.