

**BOARD OF FIRE COMMISSIONERS**  
**Montgomery Township Fire District No. 2**  
**PO Box 264**  
**Blawenburg, New Jersey 08504**

MINUTES OF OCTOBER 3, 2013

**CALL TO ORDER**

The regularly scheduled meeting of the Board was called to order by Vice-Chairman Lewis at 7:30 pm, following proof of publication under the Open Public Meetings Law (Meeting Notice published in the official newspaper of the district, posted at the Montgomery Township Municipal Building and at the Board offices).

**ROLL CALL**

Present: Commissioners C. Lewis, C. Kabis, D. Davis. Absent: Commissioners L Laughlin, S. Weingart. Also present: Assistant Chief Kabis, Fire Company President/Deputy Chief Keller, Attorney Griswold and L. Franchino.

**APPROVAL OF MINUTES**

The Board reviewed and discussed the minutes of the September 5, 2013 meeting. *A motion was made to approve the minutes of the September 5, 2013 as presented.*  
*Motion made by Kabis. 2<sup>nd</sup> by Davis. Motion passed without objection.*

**TREASURER'S REPORT**

**BILLS**

A copy of the Treasurer's Report (attached) was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer certified that there were sufficient unencumbered funds to pay the bills and designated the accounts to which each would be charged.

*A motion was passed to accept the Treasurer's Report, to approve payment of the bills and to transfer money to the checking account for the purpose of paying the bills.*  
*Motion made by Kabis. 2<sup>nd</sup> by Davis. Motion passed without objection.*

**RESOLUTION 2013-36 Payment of Bills and Transfer of Funds.**

*Approval to pay the bills as presented in the amount of \$26,574.05 (\$25,778.45 from the 2013 budget and \$795.60 encumbered from the 2012 budget), and authorization to transfer \$40,000.00 from the TD Bank equity account to the TD bank checking account for the purpose of paying the bills.*

*Resolution Ayes: Lewis, Kabis, Davis. Nays: None Absent: Laughlin, Weingart.*

Ms. Franchino located WB Mason invoices and payment records from 2011 and 2012 and will report next month on questions raised last month.

## **CHIEF'S REPORT**

The fire company responded to 33 calls during September, 2013.

Command Vehicle Accident – Single car collision with a deer resulted in damage to the left front corner panel, brush guard and emergency lights mounted on the guard. The chief has filed a damage claim with the insurance carrier and will work through the process.

Radio Designations - On October 1<sup>st</sup> new radio designations for the fire company's trucks and officers took effect county-wide.

## **OLD BUSINESS**

46-107 Replacement – This week the deputy chief and assistant chief completed an inspection of the new engine at the assembly plant. Minor issues were resolved. Final inspection is scheduled for October 25<sup>th</sup> and delivery to the firehouse should be around Thanksgiving. Pictures of the manufacturing progress were distributed.

Disposition of 46-107 – Commissioner Kabis informed the board that the Somerset County Fire Academy might be interested in the truck for education and training purposes. Attorney Griswold indicated the Academy would be an acceptable recipient for a negotiated sale not requiring public bidding.

## **NEW BUSINESS**

Firecom Intercom System – A quote from M&W Communications for intercom headsets for the new engine was presented (\$4,470.60). The headsets will be compatible with those in other vehicles and will be interchangeable between trucks. Additional quotes will be presented next month. Installation costs will be extra.

Mounting Brackets – An assortment of mounting brackets and straps to mount equipment, tools, etc. on the new truck are needed. Specifics can't be determined until the truck arrives, however the cost should not exceed \$1,000.00.

*A Motion was made to authorize the purchase of materials to mount equipment in the new truck.*

*Motion by Davis.                      2<sup>nd</sup> by Kabis.                      Motion passed without objection.*

### **Resolution 2013-37 – Authorizing Purchase**

*Approval to encumber \$1,000.00 from the 2013 Supplies appropriation for the purchase of mounting brackets and straps.*

*Resolution Ayes: Lewis, Kabis, Davis.    Nays: None    Absent: Laughlin, Weingart.*

Future Purchases - Major expenses between now and the end of the year include preventive maintenance and brakes on the Tower, tires on the chief's vehicle, installation costs to move and install radios from the old engine to the new truck, portable HURST tool for the new engine and possibly a replacement of the 20+ year old combi and spreader tools on the Rescue engine, and hose.

2013 Audit – Bonamicci, Colletti, Solitario & Tierney, CPA's submitted a proposal for the 2013 audit, with no increase in fees from the prior two years. In order to facilitate timely completion of the audit, they requested financial data through the 3<sup>rd</sup> quarter 2013 at this time.

*A Motion passed to release financial data to Bonamicci, Colletti, Solitario & Tierney, CPA's to begin the 2013 financial review.*

*Motion by Kabis. 2<sup>nd</sup> by Davis. Motion passed without objection.*

## **BID OPENING**

Hose: Two bids were received for hose:

1. FF1 Professional Safety Services, 26 Gail Court, Sparta, NJ 07871  
Base Prices: Vary depending on item  
Exceptions: Yes  
Delivery: 60 days
2. New Jersey Fire Equipment Company, 119-131 Route 22 East, Green Brook, NJ 08812  
Base Prices: Vary depending on item  
Exceptions: Yes  
Delivery: 4-7 weeks

*A Motion passed to receive the hose bids as submitted, subject to compliance with the legal and technical specifications.*

*Motion made by Davis. 2<sup>nd</sup> by Kabis. Motion passed without objection.*

## **ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 8:16 p.m. The next regularly scheduled meeting will be held on November 7, 2013.

*Motion made by Davis. 2<sup>nd</sup> by Kabis. Motion passed without objection.*