

BOARD OF FIRE COMMISSIONERS
Montgomery Township Fire District No. 2
PO Box 264
Blawenburg, New Jersey 08504

MINUTES OF JUNE 6, 2013

CALL TO ORDER

The scheduled meeting of the Board was called to order by Chairman Laughlin at 7:40 pm, following proof of publication under the Open Public Meetings Law (Annual Meeting Notice published in the official newspaper of the district, posted at the Montgomery Township Municipal Building and the Board offices).

ROLL CALL

Present: Commissioners L. Laughlin, C. Lewis, C. Kabis, D. Davis and S. Weingart. Also present: Chief Ballinger, Fire Company President/Deputy Chief Keller, Attorney Griswold, and L. Franchino.

APPROVAL OF MINUTES

The Board reviewed and discussed the minutes of the May 2, 2013 meeting.

A motion was made to approve the minutes of the May 2, 2013 as presented.

Motion made by Kabis. 2nd by Laughlin. Motion passed without objection.

TREASURER'S REPORT

BILLS

A copy of the Treasurer's Report (attached) was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer certified that there were sufficient unencumbered funds to pay the bills and designated the accounts to which each would be charged.

There were four additional bills presented for payment to be added to the list of bills: \$9.99 reimbursement to Tracy Stys for a USB; \$58.98 to WB Mason for miscellaneous office supplies; \$340.74 reimbursement to Leighton Laughlin, Jr. for repairs to the commissioners' computer; and \$7711.00 to Nottingham Insurance for the general liability policy 3rd installment.

The \$63.00 payable to Motorola, Inc. on the list of bills appears to be for a service the board did not ask for or authorize and it should be deleted from the bills paid tonight.

The treasurer asked that \$70,000.00 be transferred from the TD Bank equity account to the checking account for the purpose of paying the bills.

A motion was passed to accept the Treasurer's Report and to approve payment of the bills.

Motion made by Kabis. 2nd by Laughlin. Motion passed without objection.

RESOLUTION 2013-28 Payment of Bills and Transfer of Funds.

Approval to pay the bills as presented in the total amount of \$45,335.05 (\$2,000.00 from 2012 encumbered funds and \$ 43,335.05 from the 2013 budget) which amounts reflect authorization of payments to Tracy Stys (\$9.99) for a USB, to WB Mason (\$58.98) for miscellaneous office supplies, and to Leighton Laughlin, Jr.(\$340.74) for computer repairs, all chargeable to the 2013 Office appropriation; and payment to Nottingham Insurance (\$7711.00) chargeable to the 2013 General Operating appropriation, as well as the deletion of payment to Motorola, Inc. (\$63.00) for subscriber programming. Authorization to transfer \$70,000.00 from the TD Bank equity account to the TD Bank checking account to pay the bills.

Resolution Ayes: Laughlin, Lewis, Kabis, Davis, Weingart. Nays: None Absent: None.

Abstention: Laughlin abstained from voting to approve reimbursement to him for computer repairs.

Reimbursement from Travelers Insurance (\$5,255.00) for the March Opticom loss was deposited in the TD Bank checking account.

The amount of the fidelity bond on the commissioners may need review. A full insurance review may be order.

CHIEF'S REPORT

The fire company responded to 24 calls during May, 2013. The number of calls for the year is down somewhat from prior years, most likely due to better weather and a reduction in calls to Stonebridge.

Memorial Day Celebrations - The fire department participated in parades in Hopewell and Neshanic. The Hopewell parade includes judging of participants. Montgomery #2 earned the Best Appearing Engine, Best Appearing Rescue and Best Appearing Overall Department trophies.

July 4th Celebrations – The department will be coordinating efforts with the township and neighboring departments to support the annual fireworks, to be held on June 27th.

Pump Testing – All pumps passed. There were a couple of minor issues with the sticking valves that will be remedied during annual preventive maintenance.

46-149 (BRAT) Tires - installed.

Hose Testing - Completed. 2 pieces of 5” hose failed; they will be turned into smaller sections, cutting out the damaged areas. NFPA 1962 version 2013 calls for the replacement of all hose manufactured prior to July 1987 – with a one-year window to remove the hose from service. There are a number of sections of 1 ¾, 2 ½, and 3 inch hose that fall into this category. If this requirement advances every year there is a large amount of hose that was purchased in 2005 and 2006. Very little was purchased after 1990 and before 2001 that is still in service. Replacement is a financial concern for the future.

Ladder Testing – Will be completed June 13th and 14th.

OLD BUSINESS

Air Conditioner – The fire company is looking into the malfunction in the commissioners' office.

2012 LOSAP Audit – Completed.

TD Bank Account Cards – Distributed for commissioner signatures.

NEW BUSINESS

Annual Firefighter Physicals – For all interior firefighters, probationary members over age 18 and fire police. Professional Health Services generally performs this service for the district; it is competitive in price with other providers and has historical records for our members useful for comparison purposes. The chief requested up to \$10,000.00 for the physicals – numbers will be refined prior to the next meeting.

Baltimore Fire Expo – Hands-on and classroom education (locally unavailable) to advance members' training and to bring back new training techniques. Only highly active members and officers who commit to returning with information to share with the department will be allowed to attend. The chief requested up to \$11,000.00 for their participation. Hotel accommodations, transportation, etc. will be shared by participants to the extent possible.

A motion was passed to authorize firefighter physicals and attendance at the Baltimore Fire Expo.

Motion made by Laughlin. 2nd by Kabis. Motion passed without objection.

RESOLUTION 2013-29 Authorizing Expenditures.

A Resolution passed authorizing the following expenditures:

- 1) Annual firefighter physicals, blood tests, record keeping, etc., by Professional Health Services, Inc, as a professional services contract, at a cost not to exceed \$10,000.00, chargeable to the 2013 Training appropriation.*
- 2) Registration fees and expenses associated with firefighters' participation in the Baltimore Fire Expo at a cost not to exceed \$11,000.00, reimbursable upon the submission of receipts evidencing actual expenses incurred, chargeable to the 2013 Training appropriation.*

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 8:35 p.m. The next regularly scheduled meeting will be held on July 11, 2013.

Motion made by Laughlin. 2nd by Kabis. Motion passed without objection.