

**BOARD OF FIRE COMMISSIONERS
Montgomery Township Fire District 2
PO Box 264
Blawenburg, New Jersey 08504**

MINUTES OF DECEMBER 8th, 2022

CALL TO ORDER

The regularly scheduled meeting of the Board was called to order by Chairman Sartorio at 7:30 p.m. following proof of publication under the Open Public Meetings Law (Annual meeting notice published in the Courier News (official newspaper of the district) and provided to two other newspapers, filed with the municipal clerk, posted at the Montgomery Township Municipal Building, Board offices and fire district web site, and provided to any person requesting same prior to the meeting.

Roll Call

Present: Commissioners Gerard Hogan, Stephen Morrison, Andy Mozumdar, and Tony Sartorio. Commissioner Michael Ruppert was absent.

Also present: Chief Adam Verducci, Deputy Chief Kyle Rendell, Engineer Justin Kabis and Attorney Eric Perkins.

Approval of Minutes

On the motion of Commissioner Mozumdar, seconded by Commissioner Sartorio, the minutes of the meeting of November 10th, 2022 were approved. Commissioner Hogan abstained on the vote.

Public Comment – None

Meetings

Emergency Services – No meeting held.

Fire Prevention- No meeting held.

Rescue Task Force- No meeting held.

Chief's Report

Chief Verducci reported that there were 30 calls in the month of November. They included two cover assignments. The company will participate in a number of holiday parades and events including the Somerville parade and Operation Santa.

ENGINEER'S REPORT

T46- F&SS has provided a quote in the amount of \$2,275.00 for the repair of the following items which were determined to be defective in the annual PM: right-side cab scene light, inoperable #4 discharge gauge; torn steering tie rod boots; replace engine oil cap; cracked engine exhaust flange at the turbo. A review determined that the rear brake pads are only 50% worn and do not need to be replaced at this time. The replacement of the rear spotlights with LED spotlights has been delayed as the parts have not been delivered. Work remains incomplete due to parts availability.

E467- Continue to await Four Lanes examination the deck gun auto-stow. The control circuit board for the light tower was found to be the likely cause of the stow issue. Repair is in process. The items requiring repair noted during the PM including the leaking DEF Doser, rear axle lubrication and the replacement of the rear body frame isolator were approved at last month's meeting and await scheduling by Four Lanes. Work remains incomplete due to parts availability.

B46- The Flemington Ford dealership indicates that they have received the new motor and are now awaiting the installation parts kit.

E468- During the PM it was noted that the air dryer desiccant needs replacement. Awaiting a quote on that item and other PM repair items by Four Lanes.

R46- The front shock absorbers were replaced by Mercer Spring. The springs were inspected and found to be in good condition. Replacement of the auto charger wand replacement of the front seat belts, lubrication of the rear axle and replacement of the cab tilt relay/safety switch await scheduling by Four Lanes. No action on replacement of the broken tripod light mount. The parking brake switch on the truck has failed. Work delayed due to parts availability.

U46 - There is an issue with the catalytic convertor. The apparatus will be taken to the dealership for warranty repair by the Deputy Chief.

FP46 - The battery was tested and the terminals cleaned. There have been no ignition problems since this action.

All annual PMs on apparatus and annual testing on equipment are completed.

TREASURER'S REPORT

Bills - A copy of the Treasurer's Report was made available to each commissioner with a list and description of the bills to be paid. Additional detail is included in the Treasurer's report. The report was accepted as presented.

Administration: Elections: \$150.00; Office Expense: \$3,910.34; Professional Services: \$5,425.00

Total Cost of Administration: \$9,485.34.

Cost of Operations:

Apparatus Housing: \$16,000.00; General Operations: Fuel \$9,351.24; General Operations: Repairs and Maintenance \$1,782.41; Rocky Hill Fuel: \$2,397.43; Operating Insurance: \$14,018.00; Supplies: \$2,566.23; Utilities: \$577.51; Training/fire prevention: \$18,374.83.

Total Cost of Operations \$65,067.65

Total Cost of Administration and Operations: \$74,552.99.

Resolution 2022-21 Payment of Bills

The Chief Financial Officer having certified there are sufficient unencumbered funds in the FY 22 budget to pay the bills as presented and having designated the accounts to which each should be charged, the Board authorizes the Chief Financial Officer to pay the Administration and Operations bills in the total amount of \$74,552.99.

On Motion of Chairman Sartorio, 2nd by Commissioner Mozumdar the BOFC unanimously approved payment of the bills.

Mr. Newberry indicated that with upon the receipt of the final allocation of tax monies from Montgomery Township, the sum of \$325,000.00 will be transferred to the capital account consistent with the appropriation in the FY 22 budget.

The website has been updated to include the October minutes.

The auditor expects to complete the FY 21 audit within the next week. A special meeting will be scheduled to accept the audit.

Purchasing

Requisitions:

A request to purchase 21 streamlights and two battery packs in the amount of \$1,785.96 utilizing the annual SFS grant monies was approved on the motion of Chairman Sartorio, seconded by Commissioner Mozumdar.

QPA Newberry noted that the EMS pulse oxygenator has been ordered.

NEW BUSINESS

Annual Open Public Meeting Schedule – Chairman Sartorio noted that the New Jersey Open Public Meetings statute requires the Board to annually establish and

publish a schedule of meetings for the coming year. He moved a resolution establishing a schedule of meeting dates for 2023 and January of 2024 as set forth below. The motion was seconded by Commissioner Morrison and adopted by a unanimous vote of the board.

Regular Meeting Dates:

Work Session Meeting dates:

January 12, 2023

January 26, 2023

February 9, 2023

February 23, 2023

March 9, 2023

March 23, 2023

April 13, 2023

April 27, 2023

May 11, 2023

May 25, 2023

June 8, 2023

June 22, 2023

July 13, 2023

July 27, 2023

August 10, 2023

August 24, 2023

September 14, 2023

September 28, 2023

October 12, 2023

October 26, 2023

November 9, 2023

November 23, 2023

December 14, 2023

December 28, 2023

January 11, 2024

January 25, 2024

Establishment of Petition Filing Date: Chairman Sartorio noted that Commissioner Hogan’s term expires in February, 2023. The board is required to set a date for the submission of petitions by individuals seeking election to the position. He made a motion to establish the date as Friday, January 20th. Commissioner Mozumdar seconded the motion, and it was unanimously approved.

OLD BUSINESS

Firehouse Generator – The building continues operate with the loaned portable generator. The fire company anticipates the delivery of the replacement generator in approximately 12 months.

FY23 Budget – Chairman Sartorio again reviewed the proposed budget document line-by-line. The members of the board indicated their general approval of the proposed budget. It was noted that the budget could not be approved until the FY21 audit was received as information from that audit must be included in the FY 23 document. The Chair indicated that he will call a special meeting as soon as he receives the audit so that it can be accepted and the FY 23 budget can be approved.

T46 Replacement: Seagraves provided the revised final specifications document which has been approved by the Chair. The countdown to the anticipated delivery date began on October 11th.

Deputy Chief Vehicle – The agreement with Montgomery Township for the purchase of a surplus police vehicle to the BOFC for the amount of \$7,500 has been placed on hold as the Township has other uses for the vehicle. Efforts continue to identify another surplus vehicle in the township fleet. Attempts to purchase a new vehicle appear futile as there is no availability of Ford vehicles this year.

FEMA – The MUA document remains pending.

Banking – Commissioner Mozumdar discussed the various options for T-bill investments in the accounts which were approved at the November meeting. He made a motion that the sum of \$2,000,000.00 be invested in a 12-month T-bill and \$500,000.00 in a 6-month T-bill. Laddering in this manner will allow the money to be available when it is necessary to pay for the new aerial apparatus in 2024. The motion was seconded by Chairman Sartorio and unanimously approved.

Renewal of Contract with MTVFC#2 - Attorney Perkins was prepared a one-year renewal document. Chairman Sartorio moved approval of the agreement, second by Commissioner Hogan. The motion was unanimously approved. The agreement will now be provided to the fire company for execution.

Rocky Hill Contract – Chairman Sartorio moved to approve a renewal agreement with Rocky Hill for the 2023 year. Commissioner Hogan seconded the motion, and it was approved by a unanimous vote. The agreement will now be transmitted to Rocky Hill for the signatures of its representatives.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 9:10 p.m. The next regularly scheduled meeting will be held on a date to be set by the Chair. *Motion by Sartorio, 2nd by Mozumdar. Motion passed without objection.*