

**BOARD OF FIRE COMMISSIONERS  
Montgomery Township Fire District 2  
PO Box 264  
Blawenburg, New Jersey 08504**

MINUTES OF DECEMBER 17th, 2021

**CALL TO ORDER**

The special meeting of the Board was called to order by Chairman Sartorio at 4:00 p.m. following proof of publication under the Open Public Meetings Law (Annual meeting notice published in the Courier News (official newspaper of the district) and provided to two other newspapers, filed with the municipal clerk, posted at the Montgomery Township Municipal Building, Board offices and fire district web site, and provided to any person requesting same prior to the meeting.

**Roll Call**

Present: Commissioners Andy Mozumdar, Gerry Hogan and Tony Sartorio. Commissioners Steven Morrison and Michael Ruppert participated virtually. Also present: Chief Adam Verducci, Engineer Justin Kabis, QPA Bill Newberry (virtual) and Attorney Eric Perkins.

**REVIEW AND ACCEPTANCE OF AUDIT**

The FY 20 audit was distributed to all members of the Board. Chair Sartorio noted that it was a clean audit with no exceptions and that there were no corrective actions required. He noted that the Board will conduct a full review of the document with consultant CPA at a future meeting. The DCA process requires the BOFC to accept the audit by formal resolution and to signify their acceptance of same by signing a group affidavit.

**RESOLUTION 2021-21 ACCEPTING THE FY 2020 AUDIT**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to have made an annual audit of the books, accounts and financial transactions; and

**WHEREAS**, the Annual Audit Report for the fiscal year ending December 31, 2020 has been completed and filed with the Treasurer of the Board of Fire Commissioners of the Township of Montgomery Fire District No. 2 and a copy has been received by each member of the Board of Fire Commissioners; and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit report, certify by Resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General

Comments” and Recommendations,” and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the members of the governing body have received and have personally reviewed the annual audit report, and have specifically reviewed the sections of the annual audit report entitled “General Comments” and “Recommendations” in accordance with N.J.S.A. 40A:5A-17, and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of N.J.S.A 52:27BB-52, to wit: “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of the Local Government Services), under the provision of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both and in addition shall forfeit his office”

**NOW, THEREFORE BE IT RESOLVED**, that the governing body of the Township of Montgomery Fire District No. 2 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the Annual Audit Report for the fiscal year ended December 31, 2020, and specifically has reviewed the sections of the audit report entitled “General Comments” and “Recommendations” and has evidenced the same by signing the group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED** that the Secretary of the Board of Fire Commissioners of the Township of Montgomery Fire District No. 2 is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

Chairman Sartorio moved the adoption of the resolution, seconded by Commissioner Mozumdar. The resolution was unanimously adopted.

### **Resolution 2021-22 Payment of Bills**

Mr. Newberry requested approval to pay bills that he had received since the last meeting as follows:

\$5,182.70 to Bergy’s for T46 tires; \$3,000 recruitment incentive program; \$17,000 clothing allowance; \$3,216.59 to Flemington Ford for repairs to B46; \$5,716.59 for R46 equipment (from the capital account) \$1,056.10 for R46 (from the capital account); Total expenditures of \$35,172.78

*The Chief Financial Officer having certified there are sufficient unencumbered funds remaining in the 2021 budget to pay the bills as presented and having designated the*

*accounts to which each should be charged, the Board authorizes the Chief Financial Officer to pay the Administration and Operations bills in the total amount of \$35, 172.78.*

*On Motion of Chairman Sartorio, 2<sup>nd</sup> by Commissioner Hogan, the Board of Fire Commissioners unanimously approved payment of the bills.*

### **GRANTS**

Commissioner Mozumdar noted that the deadline for the application for grant funds for radios with Station 53 is today. Information necessary for the submission of a grant has not been provided by Somerset County as of this date. Additionally, there is still some uncertainty as to the specifications of the radios to be requested. The grant application will accordingly be deferred until FY22.

### **ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 4:30 p.m. The next regularly scheduled meeting will be held on January 13th, 2022. *Motion by Hogan, 2<sup>nd</sup> by Sartorio. Motion passed without objection.*