

**BOARD OF FIRE COMMISSIONERS**  
**Montgomery Township Fire District No. 2**  
**PO Box 264**  
**Blawenburg, New Jersey 08504**

MINUTES OF SEPTEMBER 10, 2015

**CALL TO ORDER**

The rescheduled meeting of the Board was called to order by Chairman Laughlin at 7:00 pm, following proof of publication under the Open Public Meetings Law (Rescheduled Meeting Notice published in the official newspaper of the district, provided to the Packet Publications and posted at the Montgomery Township Municipal Building and Board offices).

**ROLL CALL**

Present: Commissioners L. Laughlin, J. Plimpton, S. Weingart. Absent: Commissioners C. Lewis, D. VanDoren. Also present: Chief Kabis, L. Franchino and Attorney Griswold.

**APPROVAL OF MINUTES**

The Board reviewed and discussed the minutes of the August 20, 2015 meeting.

*A motion was made to accept the minutes of the August 20, 2015 meeting as amended.*

*Motion made by Plimpton. 2<sup>nd</sup> by Laughlin. Motion passed without objection.*

**TREASURER'S REPORT**

**BILLS**

A copy of the Treasurer's Report was made available to each commissioner with a list and description of the bills to be paid.

- There were three invoices added to the list of bills: Air Power International (\$995.00) for previously approved air compressor 500 hr. maintenance (General Operating '15); Four Lanes End (\$618.01) for repairs to 46-108 (General Operating '15); and MTVFC2 Chief's Account (\$449.98) reimbursement for previously approved copier purchase (Office '15).

- The treasurer requested a transfer of funds to the checking account to pay the current and incoming bills.

*A motion was passed to accept the Treasurer's Report, to approve payment of the bills as presented, supplemented and amended, and to transfer \$20,000.00 to the checking account.*

*Motion by Plimpton. 2<sup>nd</sup> by Weingart. Motion passed without objection.*

**RESOLUTION 2015-37 - Payment of Bills and Transfer of Funds.**

*The Chief Financial Officer having certified that there were sufficient encumbered funds in the 2015 budget to pay the bills as presented, supplemented and amended, and having designated the accounts to which each would be charged, authorization to pay the bills in the total amount of \$41,723.33, and authorization to transfer \$20,000.00 from the HVC Bank money market account to the HVCB operating (checking) account for the purpose of paying current and upcoming bills.*

*Resolution Ayes: Laughlin, Plimpton, Weingart. Nays: None. Absent: Lewis, VanDoren.*

*A Motion was made to encumber funds in the 2015 budget approved for capital outlays; to wit: SCBA \$250,000.00 and Opticom \$30,000.00.*

*Motion by Plimpton.                      2<sup>nd</sup> by Weingart.                      Motion passed without objection.*

## **OLD BUSINESS**

SCBA – A committee has been created to prepare recommendations. Scott and MSA equipment is under review to determine which is best suited to the needs and preferences of the firefighters. Both should be available on NJ State Contract as well as on certain national cooperative purchasing contracts. Recommendations should be presented by the November meeting.

Workers' Comp. Risk Control Audit – working toward compliance with recommendations.

Investments – tabled until the next meeting.

Pre-Plan Software – The chiefs of Stations 45 and 46 are coordinating efforts to find a program (system) acceptable to all parties that will allow the real-time sharing of pre-planning information, etc. between the fire departments and the fire marshal's office. The topic was presented at the recent Fire Prevention Meeting. The chief will report back on any progress.

MEMS – Decision on a purchase of AED's for the squad's use tabled until the next meeting.

Harassment Policies – New case law may require SOG and policy updates.

Security – Commissioner Laughlin again addressed the need for security monitoring of some sort to protect the fire district's equipment and apparatus. Commissioner Plimpton will reach out to providers in an effort to determine what most fire company's do.

## **CHIEF'S REPORT**

The fire company responded to 25 calls during August, 2015, including a wire/tree fire, w electrical fires, a kitchen fire, and a Hazmat call in Rocky Hill.

- Apparatus -

-Engine 8 – CAFS compressor is still leaking oil; the system remains out of service until the problem is resolved.

-Car 46 – the throttle body sensor is showing an error code. This is just one of a number of recurring issues this vehicle is experiencing

- J&J – some sprinklers have been disabled during renovations.

- Montgomery Ridge Development – the first Certificates of Occupancy have been issued.

- Radio Update –

Mercer County has yet to authorize the mutual aid company trunking channel licenses.

The programming for simplex channels on portables and in trucks will be done now and the trunking channels will have to be programmed in at a later date

- Firefighter Physicals – have been contracted to take place in January, 2016.

- Knox Boxes – Somerset County's dispatch system is repeatedly having problems releasing the master keys in apparatus when requested. Other area fire departments have upgraded to a passcode system which does not require any action by dispatch and allows immediate access to the keys. Some equipment will need to be updated to institute this system. The chief will further

