

BOARD OF FIRE COMMISSIONERS
Montgomery Township Fire District No. 2
PO Box 264
Blawenburg, New Jersey 08504

MINUTES OF AUGUST 7, 2014

CALL TO ORDER

The regularly scheduled meeting of the Board was called to order by Chairman Devin Davis at 7:38 pm, following proof of publication under the Open Public Meetings Law (Annual notice published in the official newspaper of the district and provided to two other newspapers, posted at the Montgomery Township Municipal Building and Board offices).

ROLL CALL

Present: Commissioners D. Davis, J. Plimpton, S. Weingart. Absent: Commissioners L. Laughlin, C. Lewis. Also present: Chief Kabis, President Kauffman, Attorney Griswold and L. Franchino.

APPROVAL OF MINUTES

The Board reviewed and discussed the minutes of the July 10, 2014 meeting.

A motion was made to accept the minutes of the July 10, 2014 meeting as presented.

Motion made by Plimpton. 2nd by Weingart. Motion passed without objection.

TREASURER'S REPORT

BILLS

A copy of the Treasurer's Report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer certified that there were sufficient unencumbered funds to pay the bills and designated the account to which each would be charged. Payment to Air Technologies will be approved but not sent until all materials covered by the invoice are received. Two additional bills – Harlingen Garage (\$639.25) for front brake repair on the Utility, and Absolute Fire Protection, Co. (\$4,600.00) for lettering on the new 46-107- will be added to the bills being paid at this meeting.

The treasurer requested the transfer of \$60,000.00 from the TD Bank equity account to the checking account for the purpose of paying the bills.

A motion was passed to accept the Treasurer's Report, to approve payment of the bills as presented and supplemented, and to transfer money to the checking account for the purpose of paying the bills.

Motion by Plimpton. 2nd by Weingart. Motion passed without objection.

RESOLUTION 2014-34 Payment of Bills and Transfer of Funds.

Approval of payment of the bills in the total amount of \$49,449.25, which amount reflects the addition of payments to Harlingen Garage in the amount of \$639.25 chargeable to the 2014 General Operating appropriation, and to Absolute Fire Protection Co., Inc., in the amount of \$4,600.00 chargeable to the 2012 encumbered capital truck appropriation; and authorization to transfer \$60,000.00 from the TD Bank equity account to the checking account for the purpose of paying the bills.

Resolution Ayes: Davis, Plimpton, Weingart. Nays: None. Absent: Laughlin, Lewis.

The township's voucher for the 2014 Supplemental Fire Services Grant (\$1,779.50) will be signed and returned for processing.

PUBLIC COMMENT – None.

OLD BUSINESS

MEMS Agreement – Final review underway by all parties.

Disposition of old 46-107 – Chairman Davis recommended the vehicle be put to public auction through GovDeals.com with a \$35,000.00 minimum bid. There will be a 7.5% commission payable on the sale.

A motion was passed to authorize the sale of old 46-107 through GovDeals.com with a minimum asking price of \$35,000.00 and the option to reopen bidding if the minimum is not met or the winning bidder defaults, to pay the commission from the proceeds of the sale, and to authorize Chairman Davis to coordinate the sale with the auction site and to execute documents necessary or desirable to accomplish same.

Motion by Plimpton.

2nd by Weingart.

Motion passed without objection.

RESOLUTION 2014-35 – Authorizing the Sale of Surplus Property No Longer Needed for Public Use on an Online Auction Website. (attached)

Resolution Ayes: Davis, Plimpton, Weingart.

Nays: None.

Absent: Laughlin, Lewis.

Human Resources – Discussion will continue.

Banking - . Commissioner Plimpton recommended purchasing Certificates of Deposits at GUDPA approved banks, if allowed, as a method of diversifying and protecting the fire district's holdings, as well as increasing yield on investments. Based on his research he recommends moving funds to First Bank and Hopewell Valley Community Bank from funds now on deposit at TD Bank. Attorney Griswold will confirm whether CD's of those banks are approved investments. The board will revisit the matter next month.

CHIEF'S REPORT

The fire company responded to 35 calls during July, 2014.

Activities –

1. The Wet Down for the new Engine 46-107 was held on July 26th and received a write-up in the Princeton Packet.

Annual Testing/Physicals – All pumps passed the annual testing. Most hose passed. All SCBA flow tests were okay. Firefighter physicals will be done this month.

MEMS – Chairman Davis and the chief are working with MEMS regarding materials or equipment needs.

New Engine 46-107 – Open items on the truck are being addressed by the vendor. The lettering has been completed.

High Pressure Air Bags - The chief is working with the Paratech vendor to find suitable replacements for the expired bags.

Ladder Replacement: The chief is researching repair rather than replacement of the 28' extension ladder on Ladder 108 that failed testing. He will report back.

Fire Company Officers/Personnel – The following promotions were made: A. Verducci to Crew Leader, G. Gurzo to Captain, R. Buhl to 2nd Lieutenant, D. VanDoren to 1st Lieutenant. Two members have been removed from the active service rolls.

Purchases:

1. One red helmet is needed. It is available on NJ State Contract for \$261.78.
2. Helmet shields are needed to reflect personnel promotions and assignments. To match existing, the vendor Paul Conway Shields, Inc. provides the custom made tags. The cost is \$241.25.
3. Five pagers are needed to meet immediate needs. Unication pagers, extended warranty and charger amplifier are available from M&W Communications at \$623.00 each, plus \$250.00 for the programmer; and from Northeast Communications, Inc. at \$610.00 each, including the charger amplifier and programmer and with a one-time \$100.00 promotional discount. The chief is seeking a 3rd quotation.

A motion was passed to move forward with the foregoing expenditures and repairs.

Motion made by Davis. 2nd by Weingart. Motion passed without objection.

RESOLUTION 2014-36 Authorizing Expenditures.

A Resolution passed authorizing the following expenditures:

1. *Purchase of one (1) Cairns MSA1010 Defender red helmet pursuant to NJ State Contract #80953 from Continental Fire & Safety, Inc. at a cost of \$261.78, chargeable to the 2014 Supplies appropriation.*
2. *Purchase of six (6) helmet shields to match existing from Paul Conway Shields, Inc. at a cost of \$241.25, chargeable to the 2014 Supplies appropriation.*
3. *Purchase of Five (5) Unication GI VHF pagers, with extended warranty, charger amplifiers, and programmer at a cost not to exceed \$3,400.00, pursuant to lowest quote received (Chief to advise of vendor), chargeable to the 2014 Supplies appropriation.*

Resolution Ayes: Davis, Plimpton, Weingart. Nays: None. Absent: Laughlin, Lewis.

Surplus Property – Hose that has failed testing over the years is stored at the firehouse; upon inspection even that which failed solely due to age is showing its age and is not recommended for use. After discussion

A motion was passed directing the chief to repurpose what damaged and obsolete hose he can for non-firefighting purposes (creating training dummies, etc.) and to permanently dispose of the rest in a manner that will not pose a threat of danger to firefighters or to the public.

Motion made by Davis. 2nd by Plimpton. Motion passed without objection.

NEW BUSINESS

Rocky Hill Hook & Ladder Co. – Key fobs for fueling apparatus been distributed. MTVFC#2 chief will monitor usage and expenses and keep the board apprised.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 8:35 p.m. The next regularly scheduled meeting will be held on September 4, 2014.

Motion by Weingart. 2nd by Plimpton. Motion passed without objection.

BOARD OF FIRE COMMISSIONERS
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RESOLUTION 2014-35

SALE OF SURPLUS PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS the fire district is the owner of certain surplus personal property which is no longer needed for public use, and

WHEREAS the commissioners believe it is in the best interests of the fire district to sell said surplus property through an on-line auction conducted by the approved Internet-based vendor GovDeals.com,

IT IS HEREBY RESOLVED by the Commissioners of Fire District No. 2 in the Township of Montgomery, Somerset County, New Jersey, as follows:

1. The sale of surplus personal property no longer needed for public use shall be conducted through GovDeals pursuant to New Jersey State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract and any renewals thereof.

2. The sale will be conducted online and the address of the auction site is govdeals.com.

3. The sale is being conducted pursuant to NJSA 40A:11-36(1) and the NJ Division of Local Government Services' Local Finance Notice 2008-9 as updated by Notice 2008-21 and 21R. The terms and conditions of the agreement entered into with GovDeals are available online at www.govdeals.com and also are available in the office of the Clerk of Montgomery Township Fire District No. 2.

4. The surplus property to be sold is a 1992 E-One Hush chassis Class A Engine, VIN# 4ENBAAA83N1002066, and the odometer reading is 34,025 miles.

5. The surplus property as identified shall be sold in "as is/where is" condition without express or implied warranties of any type and the successful bidder shall be required to execute a Hold Harmless and Indemnification Agreement concerning the ownership and use of the property.

7. The fire district shall reserve the right to accept or reject any bid submitted and to continue or re-open bidding after the close of the sale.

Ayes: Davis, Plimpton, Weingart

Nays: None

Absent: Laughlin, Lewis.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE BOARD OF FIRE COMMISSIONERS AT A MEETING HELD ON AUGUST 7, 2014.

August 7, 2014
Dated:

s/ Stephen B. Weingart
Acting Clerk of the Board