

**BOARD OF FIRE COMMISSIONERS  
Montgomery Township Fire District 2  
PO Box 264  
Blawenburg, New Jersey 08504**

MINUTES OF JULY 11, 2024

**CALL TO ORDER**

The regularly scheduled meeting of the Board was called to order by Chairman Mozumdar at 7:30 p.m. following proof of publication under the Open Public Meetings Law. Annual meeting notice published in the Courier News official newspaper of the district and provided to two other newspapers, filed with the municipal clerk, posted at the Montgomery Township Municipal Building, board offices and fire district web site, and provided to any person requesting same prior to the meeting.

**Roll Call**

Present: Commissioners Gerry Hogan, Rich Hopkins, Stephen Morrison, Andy Mozumdar and Michael Ruppert.

Also present: Chief Adam Verducci, Deputy Chief Kyle Rendall and Engineer Justin Kabis.

Absent: Attorney Eric Perkins, QPA William Newberry

**Approval of Minutes**

On the motion of Commissioner Ruppert, seconded by Commissioner Hopkins,, the minutes of the meeting of June 20th, 2024 were unanimously approved.

**Public Comment** - None

**Meetings**

Emergency Services – No meeting held.

Fire Prevention – No meeting held.

Rescue Task Force- No activity.

LEPC – No meeting held.

**Chiefs Report**

Chief Verducci provided his report. There were 47 calls in the month of June. Two drills were conducted.

### **ENGINEER'S REPORT**

No major changes from the June report.

The Engineers report which was emailed to all members contains a more detailed explanation of repair and PM activities.

### **TREASURER'S REPORT**

#### **Bills:**

A copy of the Treasurer's Report was made available to each commissioner with a list and description of the bills to be paid. Additional detail is included in the Treasurer's report. The report was accepted as presented.

**Administration:** Office Expenses: \$172.98.

**Total Cost of Administration: \$172.98.**

#### **Cost of Operations:**

Apparatus Housing: \$16,000.00; General Operations (Rocky Hill Mutual Aid 3<sup>rd</sup> qtr): \$5,000.00; General Operations-Other/Chief's Acct: \$307.12; Utilities: \$708.66.

#### **Insurance:**

There was an additional unplanned payment to Travellers to pay for the reconciled 2023 headcount for worker's comp of \$19,810.

**Total Cost of Operations: \$41,825.78.**

**Total Cost of Administration and Operations: \$41,998.76.**

### **Resolution 2024-18 Payment of Bills**

*The Chief Financial Officer having certified there are sufficient unencumbered funds in the 2024 budget to pay the bills as presented and having designated the accounts to which each should be charged, the Board authorizes the Chief Financial Officer to pay the Administration and Operations bills in the total amount of **\$41,998.76.***

*On Motion of Commissioner Morrison, 2<sup>nd</sup> by Commissioner Hogan the BOFC unanimously approved payment of the bills.*

## **Purchasing**

### **Requisitions:**

#### **OLD BUSINESS**

**Insurance Audit** – The Fire Co will submit a roster 4-6 times per year to be forwarded to the insurance co to avoid future discrepancies on the Workmen’s Comp. audit.

**American Rescue Plan Grant** – The C. plans to acquire 13 sets of gear and is in the process of formulating the order.

**AFG/FEMA Grant** – Wireless Solutions is in the process of programming the new equipment.

**State Radio Grant** – Montgomery township continues to review options for the use of the funds.

**Seagraves Tower** – Chief Verducci reported that the apparatus should be shipped in September and is hopeful it will be placed in service in October.

**Sale Of T-46** – There was much discussion and the commissioners concurred with the chief to continue to actively pursue the sale of the existing tower.

*On the Motion of Commissioner Hopkins seconded by Commissioner Ruppert the Commissioners authorized the chief to accept a bid of \$75,000 or greater.*

**Brush Truck Replacement** – Assembly remains incomplete due to the wrong bumper being shipped. A new bumper is being fabricated and delivery is anticipated in late August.

**Long Term Capital Plan** - The plan calls for the replacement of FP46 and potentially a new tanker in 2025. Despite the ongoing delivery issues with the Tower and the Brush Truck, the line officer’s will work with the member’s to form two truck committees with the objective of reporting to commissioner’s in October to plan for a December voter resolution.

**Viburnum Tank** – Commissioner Ruppert reported that the tank is good for fire suppression but should not be used for training. Stover has been contacted to perform repairs.

#### **NEW BUSINESS**

**Insurance** – The comprehensive coverage on all heavy apparatus was increased to a minimum of \$1,000,000.00.

**Medical Exams** – Carbon Health will be the new backup site for fit testing and in an exception basis, medical exams for all fire co. personnel.

*Motion by Commissioner Hopkins, seconded by Commissioner Mozumdar and unanimously approved by all commissioners.*

### **ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 8:37 p.m. The next regularly scheduled meeting will be held on August 8th, 2024.  
*Motion by Mozumdar, 2<sup>nd</sup> by Hopkins. Motion passed without objection.*